



## **Position Description**

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CLF Ventures seeks an Intern to participate in project development, support, and implementation in a unique and challenging, small-team consulting environment. The Intern will be expected to work both independently and collaboratively, as well as be able to perform a wide range of activities. These might include researching emerging environmental regulations, analyzing data, exploring contemporary topics in corporate environmental practice, or assisting with project communications and outreach to characterize innovative market-based solutions to sustainability challenges.

We expect that the Intern will be able to carry out assignments with limited supervision, provide support for multiple projects, and advance our overall mission through creative and strategic contributions to the organization and the work functions performed for our clients. Past interns have worked on projects such as the following: researched green business start ups, helped develop a carbon calculator, made GIS maps, and researched watershed conservation partnerships.

The position provides ample opportunity to develop professional consulting skills in a small and innovative team environment. We are currently able to provide a nominal stipend. Candidates who are eligible for work study are encouraged to apply. When contacting us, please indicate your stipend needs and eligibility for Federal work study or other supplemental funding.

Individuals not currently enrolled in a degree program will also be considered for volunteer positions.

## **Candidate Education and Skills**

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- Current graduate-level study in environmental science/studies, environmental/land-use/urban planning, environmental/public policy or environmental/resource management, or a program in economics, business administration, or communications with an environmental focus.
- Solid communication and analytical skills; understanding of the legal, environmental, political, economic, and social aspects of the work.
- Proficiency in Microsoft applications including Word, Power Point, and Excel. Familiarity with any of the following is also desirable: Microsoft Project, Microsoft Visio, Microsoft Access, HTML/Dreamweaver, ArcGIS, Google Earth Pro.
- Creativity, tenacity, good humor, and a high level of energy.

## **Organizational Overview**

CLF Ventures (CLFV) is a non-profit affiliate of the Conservation Law Foundation, New England's most influential environmental advocacy organization. CLFV provides technical, strategic and communications expertise to implement projects with long lasting benefits. CLFV's strategies for sustainable change optimize environmental and economic performance at all stages of the business cycle.

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## **Applicant Information**

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TO APPLY: Send resume and a cover letter stating your stipend needs, dates/times of availability, and work study eligibility if applicable, to Paul Calzada at [pcalzada@clf.org](mailto:pcalzada@clf.org).